

**PRINGLE PARK BOWLING CLUB**  
**INCORPORATED**

**RULES**

May 2008

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## **1. INTERPRETATION**

In these rules, unless inconsistent with or repugnant to the context

"ASSOCIATION" means Bowls New Zealand (Incorporated)

"CENTRE" means Auckland Bowls (Incorporated)

"CLUB" means Pringle Park Bowling Club (Incorporated)

"COMMITTEE" means the Executive Committee of the Club

"GENERAL MEETING" means a duly convened meeting of the Full Subscribing Members

## **2. COLOURS**

2.1 The Club Colours shall be as prescribed for the Centre, namely, Squadron blue with the names of the Centre and of the Club, inscribed in white upon a Squadron blue background and placed on the breast pocket of the blazer. The Hat Band shall have the name of the club inscribed in white upon a blue background. The tie shall be blue to Centre pattern.

## **3. ADMINISTRATION**

3.1.1 The Executive may meet together for the dispatch of business, adjourn and otherwise regulate its meeting as it shall think fit. A meeting of the Executive may be convened by the President or the Secretary, or by any two other members of the Executive.

3.1.2 The President, or in his absence, a Vice-President, shall preside at all meetings of the Executive at which he is present. In the absence of these Officers, the meeting shall appoint its own Chairman.

3.1.3 Except as otherwise required by the Constitution and these Rules all questions shall be determined by a bare majority of votes. Each member personally present shall on each question have one vote, and in the case of an equality of votes the Chairman shall have a further casting vote. No proxies shall be allowed.

## **4. CLASSES OF MEMBERS**

Membership of the club shall as defined in Clause 4.1 of the Constitution and as approved by the Committee in accordance with Clause 4.2.1.

### **4.1 (1) FULL MEMBERS**

(a) Subscribing Full Members

(b) Life Members – (Rule 4.2)

### **(2) LIMITED MEMBERS**

(a) Associated Members - (Rule 4.3)

(b) Honorary Members - (Rule 4.4)

(c) Social Members - (Rule 4.5)

4.2 Any subscribing Full Member of not less than ten years membership may be elected as a Life Member in accordance with the following

- 4.2.1 Life membership shall be conferred only for outstanding service rendered to the club as a Subscribing Full Member and not under any circumstance for any monetary consideration.
- 4.2.2 Every proposal for a life membership shall first be considered by the Executive and, if approved by it, submitted to a ballot at a General Meeting
- 4.2.3 A three-fourths majority of those Subscribing Full Members present and voting thereon shall be necessary to effect such election.
- 4.2.4 A Life Member shall not be liable for payment of any annual subscription.
- 4.3 Any full (Financial subscribing, Honorary or Life) member of any other Club affiliated to the Association shall be eligible for election as an Associate Member of this Club. Associate Members shall be entitled to participate in the social and pavilion activities of the Club and to play on the Club's greens on such days as the Committee approves but shall not be eligible to play in Club trophy matches or to represent or play for the club in outside competition
- 4.4 If any subscribing Full Member is unable, through illness or other sufficient cause, to play bowls, and such member has taken an active and prominent part in the affairs of the Club, the Executive may classify such member as an Honorary Member for such period as it shall think fit and such Honorary Member shall not during such period be liable for any subscription.
- 4.5 Any eligible person elected as a Social Member shall be entitled to participate in social and pavilion activities, shall have no bowling privileges whatsoever, no voting rights and no voice in the management of the Club.

5. **ELECTION OF MEMBERS**

- 5.1 Every candidate for admission for membership of the Club shall be proposed and seconded by two Full Members of the Club to both of whom the Candidate shall be personally known.
- 5.2 The application shall be in writing addressed to the Secretary setting forth on the form provided the candidate's full name, address and occupation, the class of membership to which he desires admission and such other particulars as the form may require, and shall be signed by the candidate and his proposer and seconder.
- 5.3.1 After particulars of the application have been posted on the Club Notice Board or not less than ten days, the candidate shall be submitted to election under paragraph 5.4 hereof.
- 5.3.2 Where such candidate is, or has been previously a member of another bowling club affiliated to the Association, the Executive shall require the production of a clearance certificate on the approved form from such Club, before the candidate is submitted to election.
- 5.3.3 Where there is more than one candidate for election they shall be elected or rejected in order of priority according to the dates of their respective applications until a sufficient number have been elected to fill the available vacancy or vacancies.
- 5.4 The election shall be by the Executive and may be by show of hands, but shall be by ballot if so required by one member of the Executive.
- 5.5 If a candidate be rejected he shall not, except with the sanction of the executive be again proposed for membership within the then current Club Year.

- 5.6.1 On the election of a member, the Secretary shall notify him in writing thereof, furnish him with a copy of the Club Constitution and Rules, and request him to pay the balance of his annual subscription within (thirty days) from such notice.
- 5.6.2 No newly-elected member shall be entitled to any of the rights, privileges or advantages of membership until he shall have paid his first annual subscription and if such payment is not made within the aforesaid period of thirty days the election shall be void unless the member shall show sufficient cause for the delay to the satisfaction of the Executive.
- 5.7 The executive shall have the power to reduce the first annual subscription of any Full Member elected after the 1<sup>st</sup> day of January in any Club Year.

6. **VISITORS**

- 6.1 The Executive may grant to a member of any other Club affiliated to the Association and not constituent to the Centre permission to use the Club's Greens and premises for such time and on such conditions as to payment, or otherwise, as the Executive thinks fit but no such persons shall be eligible to represent the Club in outside competition or to play in any Club Competition.
- 6.2 The Executive may accord to any overseas visitor who is a member of a Bowling Club affiliated to an Association in membership with the International Bowling Board the privileges of Full Membership of this Club for such period not exceeding twelve months and on such conditions as to payment or others as the Executive shall think wise or fit.
- 6.3 Visitors for purposes other than the playing of bowls may be admitted to the Club Pavilion when full members are present.

7. **NOMINATIONS FOR EXECUTIVE**

- 7.1 A notice calling for nominations of elective officers and other members of the Executive, together with nomination forms, shall be displayed on the Club's Notice Boards before 31<sup>st</sup> March each year.
- 7.2 Nominations for the position of elective officers and other members of the Executive shall be delivered to the Secretary on or before the 30th April preceding the Annual General Meeting. Every candidate shall have been a Full Member of the Club for at least one playing season prior to the closing of nominations and shall be nominated in writing by two Full Members of the Club. The nomination form must bear the signature of the candidate as evidence of his consent. Should there be insufficient nominations for any vacancy further nominations shall be made at the meeting.

8. **VACATION OF OFFICE**

8.1 The office of an officer or member of the Executive shall be vacated if the holder thereof:

- (1) Ceases to be a Full Member of the Club: or
- (2) Resigns his office: or
- (3) Dies: or
- (4) Without being excused by the Executive, absents himself three consecutive meetings of the Executive: or
- (5) Is removed from office by resolution of the Full Members present and voting at a Special General Meeting convened for the purpose.

9. **AUDITOR**

An Auditor, who shall not be a member of the Executive, shall be elected at the Annual General Meeting, and shall examine and report on the annual Statement of Accounts and Balance Sheet. He shall at all reasonable times have access to the Club's books and Accounts and shall be entitled to any information he may require relating thereto or to any matter deemed necessary or desirable for audit purposes.

10. **GREEN SUPERINTENDENT**

A Green Superintendent shall be elected at each Annual General Meeting and shall hold such appointment until the next succeeding Annual General Meeting subject to any specific instructions given by the Executive, he shall be responsible for the maintenance and upkeep of the Greens and surrounds, supervise and direct the work of the Greens and surrounds, supervise and direct the work of the Greenkeeper and of any casual and voluntary work of a similar nature, and at each Executive meeting report on the state of the Greens and such other matters as he deems desirable or as may be required by the Executive. He or in his absence the President or a Vice-President, shall have the power to prevent play on the Greens or any part thereof at any time it is considered that the same might be injured or retarded by being played upon, such closing for play to be signified by the display of an appropriate notice on the Green or rink concerned and/or a notice on the Pavilion Notice board.

11. **PROTECTION OF GREENS.**

- 11.1 All members whilst engaged on the Green must wear heel-less shoes coloured white or tan and having reasonably thick soles of smooth pliable rubber with rounded edges.
- 11.2 Any maimed or limbless player may use a support and/or artificial limb provided that the same be suitably shod with rubber.

12. **MATCH COMMITTEE**

- 12.1.1 The Club shall have a Match Committee comprising three Full Members as shall be appointed by and at the Annual General Meeting. The duties of the Match Committee shall be to conduct and regulate all Club competitions with due regard to Rule 17.1 and settle disputes in connection therewith, and generally to have control of all such games.
- 12.1.2 Any member dissatisfied with the decision of the Match Committee shall have the right of appeal to the Executive provided that such notice of such appeal be lodged with the Secretary within three days after the date on which the decision of the Match Committee is communicated to the member concerned.
- 12.1.3 Only Active Playing Members in accordance with Rule 28 (a) of the Association shall be eligible to compete in Club Championship

13. **SELECTOR(S)**

- 13.1 A Selector or Selectors shall be appointed by and at the Annual General Meeting. The duties of the Selector(s) shall be to select the teams for all inter club matches, to classify and handicap players for competitions and to make nominations in accordance with the Constitution and Rules of the Centre for representative teams.

14. **CENTRE DELEGATES**

- 14.1 If required delegate(s) to the Centre may be elected at the Annual General Meeting and may assume office in accordance with the Rules of the Association appertaining at that time. The General Meeting may, in similar manner, elect one or more Substitute Delegates who may act as the Club's Delegate(s) to the Centre if the Club's Delegate(s) shall by reason of death, illness or otherwise be unable to act. Delegates shall vote at meetings of the Centre in accordance with the directions given him (them) by the Executive and/or any General Meeting. The Delegate (s) shall report to the Executive all decisions of the Centre affecting or of interest to the Club.

15. **CLUB CAPTAIN, COACHES, UMPIRES**

- 15.1 The Executive may appoint and define the respective duties of a Club Captain, Club Coaches and Club Umpires, and may fill any vacancy in any of these appointments during any particular year.

16. **FINANCIAL**

- 16.1 The Club's current banking account shall be kept at such Bank as may from time to time be decided upon by the Executive. All cheques on such account and all orders for trophies shall be signed by the treasurer and one of the President, a Vice-President, the Secretary, or one subscribing Full Member duly authorised by the executive.
- 16.2 A majority of the Full Members present, entitled to vote and casting valid votes at a General Meeting of the Club convened for the purpose, may resolve to borrow or raise and secure the repayment of, such sum or sums of money in such a manner as they shall think fit and in particular by mortgages, bonds, debentures or charges upon all or any of the Club's assets (both present and future) and to purchase, redeem and pay off such securities.
- 16.3 The Executive shall have power to borrow by way of bank overdraft for the working expenses of the Club such amount of money either at one time or from time to time, at such rate of interest and on such terms as the Executive may deem necessary or expedient, and to arrange for and obtain guarantees for the repayment thereof from members of the Club. Every member becoming surety for any such loan shall be indemnified

16.4 The Club financial year shall end on the (31st day of March) in each year. The Executive shall cause true and complete accounts to be kept of the income and expenditure and assets and liabilities of the Club. A Statement of Accounts and Balance Sheet, in the form approved by the Executive, and duly audited, shall together with the Annual Report, be forwarded to each financial Full Member.

17. **MATCHES**

17.1 The Executive shall decide what inter - club and Centre matches and competitions shall be entered for by the Club during the ensuing season, but the Executive shall have power to vary such decisions if, owing to subsequent circumstances, it shall deem such variations to be in the best interests of the club.

18 **NOTICES**

18.1 Any notice required to be given under this Constitution and these Rules shall be in writing and may be served either personally or by posting it in a prepaid letter addressed to the member at the address last notified by him to the Secretary. If given by post it shall be deemed to have been given at the time when the letter containing the same would be delivered in the ordinary course of post.

19. **COMPLAINTS**

19.1 All complaints concerning the staff, green (s) domestic or other arrangements of the club or in respect of the conduct of any member shall be made in writing, signed by the member complaining and addressed to the Executive, which shall enquire into the same at the earliest convenient opportunity. In no instance shall a servant of the Club be reprimanded or criticized directly by a member.

20. **ALTERATIONS TO RULES**

20.1 These Rules shall be amended, added to, or rescinded only by a resolution in that behalf passed by a (three fifths) majority or the Full Members present and entitled to vote at an Annual General Meeting or a Special General Meeting convened for that purpose, provided that written notice of the proposed amendment, addition or rescission shall have been given to the Secretary not less than fourteen days before the meeting. No such amendment, addition, or rescission shall be valid unless and until accepted by the Registrar of Incorporated Societies and approved by the Centre and the Administration Committee of the Association.